

HOW TO LOG INTO STUDENTS' ERP DASHBOARD AND UPDATE THE PHONE NUMBER

- Visit the Institution's website <https://www.fpno.edu.ng>
- Under the student's menu > Returning Students, click on **"Portal Login"**
- Input Matric Number/Application number inside the label **"Portal ID"**
- Input your password inside the placeholder **"Password"**
- And click on **"Login"**
- On the ERP dashboard, under Quick Links, click on **"Profile"**
- On the placeholder for Phone No, input your correct phone number
- Scroll down to the link labelled **"Update Profile"**
- Click on **"Update Profile"** and that's all.

To Log out of the ERP portal,

Scroll back up to where your passport and surname is, click on it to select **"log out"**